Invitation to Bid: Waste Removal Services

Stephens County School District
2332 Mize Road
Toccoa, Georgia 30577

Stephens County School District is currently accepting bids for its Waste Removal Services beginning March 15, 2011. Sealed bids will be received before 9:00 a.m. on Friday, April 15, 2011 for the district-wide collection and removal of School District waste, rubbish, and garbage either by mail to the Stephens County School District, Attention: Jason Kaup, Assistant Superintendent, 2332 Mize Road, Toccoa, Georgia 30577 or hand delivery.

All bids will be opened and publicly read on Friday, April 15, 2011 at 10:00 a.m. The Board of Education reserves the right to waive any formality in any bid, and to reject any or all bids in the best interest of the School District. The Board of Education also reserves the right not to enter into any agreement or contract as a result of this Invitation to Bid. The contract, if awarded, may be awarded to the most responsive and responsible bidder whose bid is deemed as the most advantageous to the Board of Education, in the sole discretion of the Board of Education.

SPECIAL TERMS AND CONDITIONS:

1. This contract shall provide for the complete pick up and disposal service for waste, rubbish, and garbage for the Stephens County School District. The schedule listed on the Invitation to Bid is an analysis of the disposal requirements for the District. It should be used by the bidder in calculating his/her bid.

2. The District reserves the right to cancel any agreement entered into with the winning bidder at any time, with or without cause.

3. Payment will be made on a monthly basis upon approval of an invoice from the bidder. Bidder will be responsible for providing an invoice to the District in sufficient time to be presented and approved at a regularly scheduled monthly meeting of the Stephens County Board of Education.
4. The bidder will be responsible for maintaining, deodorizing, disinfecting, and/or replacing containers and waste receptacles at the request of the District for no additional cost to the District.

   a. All containers/receptacles must be thoroughly cleaned and disinfected at least monthly to prevent possible disease or odor.
   b. All containers/receptacles must be treated with insecticide, rodenticide and/or pesticides as needed to control flies, rodents, etc.
   c. Cleanup of spills or leaks resulting from disposal operations shall be the responsibility of the bidder and must be addressed immediately.
   d. The bidder will be responsible ensuring that any chemicals used for maintaining, deodorizing, disinfecting and in the prevention of insects and rodents will comply with OSHA rules and regulations and are appropriate for use on a public school campus.
   e. Bidder will be responsible for keeping loading areas in a reasonable clean and sanitary condition at all times and in a manner acceptable to the District.
   f. Bidder shall perform these functions within 24 hours of request.

5. The bidder shall be responsible for insurance of and damage to any containers/receptacles.

6. All containers/receptacles will be painted uniformly and kept in a professional state appearance.

7. All eight yard containers must have sliding side door access and top access. Six yard or smaller containers must have flip top doors. All containers must have the ability to be secured.

8. All bids shall include all costs associated with the District’s waste removal. Bidder certifies that it will not invoice the District for any additional fees or costs associated with its service.

9. Bidder will indemnify and hold harmless the District, its Board of Education, agents, affiliates, employees, attorneys, and officers for any and all claims, costs, liabilities, expenses, and attorneys’ fees in any way associated with its services arising out this bid.
10. Each month, Bidder shall certify to the District that it has disposed of all wastes in a manner that complies with any and all federal and state law, rules, regulations or ordinances.

11. All work associated with this bid shall be conducted between the hours of 7:00 a.m. and 4:00 p.m., unless otherwise agreed upon by both bidder and District.

12. Any contract entered into by the District shall comply with all Georgia law and be approved by the District’s legal counsel.

13. Bidder shall provide proof of insurance acceptable to the District for the following:

   a. Bidder and any subcontractor shall for the duration of any agreement arising from this bid provide worker’s compensation insurance for all of its employees employed at the site of the work subject to this bid in the statutorily required amount.

   b. Bidder shall provide public liability and property damage insurance, comprehensive public general liability insurance, including but not limited to bodily injury, property damage, contractual liability, products liability, and owner’s protective liability with a combined single limit of $500,000 per occurrence with an aggregate minimum of $1,000,000.

   c. Automobile public liability insurance in an amount not less than combined single limits of $500,000 per occurrence for bodily injury/property damage.

14. At the option of the District, this bid may be extended for two additional twelve month periods at the same price, terms and conditions.